

TRANSFER APPLICATION

Directions: This form is to be used to transfer your scheduled exam or registration for an exam to the next testing window. Select which type of transfer you are applying for below. This form must be emailed to ampexamservices@psionline.com and received by PSI no later than thirty (30) days following the last day of the original testing window. Note: Refer to the Transfers section, page 4, for the details.

****Once PSI processes the application, they will send an email notification that you may schedule your exam and pay the transfer fee (if applicable).***

Scheduled Exam

I scheduled an HPCC exam in the current testing window and paid the initial application fee. I understand I must complete this application and pay a \$100 transfer fee for a (one-time) transfer to the next testing window.

Registered for Exam

I registered for an HPCC exam in the current testing window but have not scheduled or paid the exam fee. I am applying to transfer my application to the next testing window. I understand that my application will only move to the next testing window, and I will still be responsible for paying the initial examination fee.

Last Name

First Name

MI

Home Street Address or PO Box

City

State

Zip Code

Home Phone

Work Phone

Cell Phone

Email Address (required)

Please note: The \$100 transfer fee will be reflected on the "payment" screen as the last step when scheduling the exam. If the incorrect exam fee is applied, please clear the browser's cache and cookies or contact PSI Customer Service at (833) 256-1422.