

Frequently Asked Questions

ELNEC Train-The-Trainer Courses Co-Sponsored by HPNA

Where will the courses take place?

April 25 & 26, 2017 Savannah, GA	
Hilton Savannah Desoto 15 East Liberty Street Savannah, GA 31401 www.desotohilton.com	Telephone: 912-232-9000
July 11 & 12, 2017 Omaha, NE	
Truhlsen Campus Events Center at UNMC 619 South 42nd Street Omaha, NE 68198 www.unmc.edu/eventscenter	Telephone: 402-559-5192
October 6 & 7, 2017 Niagara Falls, NY	
The Conference and Events Center of Niagara Falls 101 Old Falls Street Niagara Falls, NY 14303 http://ccnfny.com	Telephone: 716-278-2100

What is the difference between Core Train-The-Trainer and Pediatric Palliative Care Train-The-Trainer at the Atlanta course?

ELNEC-Pediatric Palliative Care Train-The-Trainer (ELNEC-PPC) was adapted from the ELNEC-Core Train-The-Trainer curriculum to meet the unique needs of children and their families. The curriculum also includes perinatal and neonatal content.

Continuing Education Related Questions

What if I need to leave before the training is completed?

It is very important that you stay for the entire education session. In order to receive continuing education credit and be considered an ELNEC trainer, you **must attend the course in its entirety**. If you leave early, you will not receive credit for the day. Keep this in mind when making your return travel reservations.

Discount Related Questions

Is there a discount for group registration?

Yes, there is a discount for registering a group of 5 or more individuals from the same organization. The discount is \$50 per registrant. To qualify for the discount, the registrants must submit all of their Registration forms together with a completed [Group Identification form](#) and payment. All of the Registration forms must be submitted at the same time to have the group discount apply.

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Transfer and Cancellation Related Questions

Can I transfer my registration to another nurse at my facility?

Yes, you may transfer your registration to another nurse for a \$50.00 administrative fee. Contact the education department at the HPNA national office at 412-282-8205.

Can I transfer my registration to different ELNEC Course?

Yes, you may move your registration **one time** to a different HPNA Co-Sponsored ELNEC course within the current year with a \$50.00 administrative fee. Contact the education department at the HPNA national office at 412-282-8205.

What if I have to cancel my attendance?

Refund and Cancellation Policy: Registrations that are cancelled (in writing) up to 3 weeks prior to the event will be refunded minus a \$100 administrative fee. Cancellations received less than 3 weeks and more than 1 week prior to the event will be refunded minus a \$250 administrative fee. Cancellations received within 1 week or less of the event will not be refunded. There will be no refunds for no-shows. Extraordinary circumstances will be considered on a case-by-case basis. Cancellation requests can be sent emailed by the registrant or the person/organization who provided payment to nancylynnb@hpna.org.

Scholarships

Are there HPNF scholarships that help pay attending a HPNA ELNEC course?

HPNF is offering two scholarships for each ELNEC course held in collaboration with HPNA. These scholarships cover the early registration fee and also include a travel stipend. A link to the scholarship details and application is below. You can contact HPNF directly for further information and assistance at 412-787-9318. [HPNF Conference Scholarships](#)

Contact Information

How do I contact the HPNA national office for more details or questions?

Contact the education department of the Hospice and Palliative Nurses Association at juliet@hpna.org, nancylynnb@hpna.org or 412-282-8205.